



Agenda

Meeting: Executive

Members: Councillors Carl Les (Chairman), Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

Date: Tuesday, 7th November, 2023

Time: 11.00 am

Venue: Council Chamber, Selby Civic Centre, Doncaster Road, Selby, YO8 9FT

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the Democratic Services Officer whose contact details are below if you would like to find out more.

This meeting is being held as an in-person meeting that is being broadcasted and recorded and will be available to view via www.northyorks.gov.uk/livemeetings. The meeting is also 'hybrid', which enables people to attend the meeting remotely using MS Teams.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Democratic Services Officer whose details are at the foot of the first page of the Agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

Business

1. **Apologies for Absence**
2. **Minutes of the Meeting held on 17 October 2023** (Pages 5 - 12)
3. **Declarations of Interest**
4. **Exclusion of the Public**

Members are recommended to exclude the public from the meeting during consideration of each of the items of business listed in Column 1 of the following table on the grounds that they each involve the likely disclosure of exempt information as defined in the paragraph(s) specified in column 2 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to information)(Variation) Order 2006:-

Item number on the agenda	Paragraph number
9	2 and 3

5. Public Participation

Members of the public may ask questions or make statements at this meeting if they have given notice to Will Baines of Democratic and Scrutiny Services and supplied the text (contact details below) by midday on Thursday 2 November, three working days before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Leader who will instruct anyone who may be taking a recording to cease while you speak.

6. Council Tax Reduction Recommendations: (Pages 13 - 16)

- i) recommend the proposed Council Tax Reduction scheme for 2024/25 to full Council, retaining the scheme as that operating in 2023/24
- ii) delegate authority to the Section 151 officer to approve the accompanying Exceptional Hardship Scheme
- iii) authorise the Section 151 Officer, in consultation with the portfolio holder for Finance, to undertake the necessary consultation work to design a scheme for 2025/2026.

7. Clarification Pay Policy Senior Managers Recommendation: (Pages 17 - 20)

- i) To approve the updated paragraphs provided at section 3.1, to progress to full council.

8. Members Allowances 2024/25 Recommendation: (Pages 21 - 40)

That the Executive consider the report of the Independent Remuneration Panel for Member Allowances and to make recommendations to the meeting of Council on 15 November 2023 regarding the recommended Basic Allowance and Special Responsibility Allowances for 2024-25.

9. Sale of Land at Gatherley Road, Brompton on Swale (Pages 41 - 44)

10. Forward Plan (Pages 45 - 56)

11. Any Other Items

Any other items which the Leader agrees should be considered as a matter of urgency because of special circumstances

12. Date of Next Meeting

Tuesday 28 November 2023 at 11am

Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.

Contact Details:

Enquiries relating to this agenda please contact Will Baines, Principal Democratic Services & Scrutiny Officer

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Barry Khan

Assistant Chief Executive

(Legal and Democratic Services)

County Hall

Northallerton

Website: www.northyorks.gov.uk

Monday, 30 October 2023

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North Yorkshire Council

Executive

Minutes of the meeting held on Tuesday, 17th October 2023 commencing at 11.00 am.

Councillor Carl Les in the Chair. plus Councillors Gareth Dadd, Derek Bastiman, Michael Harrison, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

In attendance: Councillors Barbara Brodigan, Caroline Dickinson, George Jabbour and Steve Shaw-Wright.

Officers present: Stuart Carlton, Gary Fielding, Barry Khan, Nic Harne, Gareth Bentley, David Caulfield, Rachel Joyce, Andrew Rowe, Abigail Barron, Linda Marfitt, Christine Phillipson, Liz Small, Paul Thompson, Laura Venn, Legal Manager, Mark Haynes, Hannah Heinemann, Alex Richards and Julian Rudd.

Other Attendees: Mr Richard Fieldman

Apologies: Councillor Simon Myers, Karl Battersby, Richard Flinton and Richard Webb.

Copies of all documents considered are in the Minute Book

319 Apologies for Absence

320 Minutes of the Meeting held on 19 September 2023

Resolved – That the public Minutes of the meeting held on 19 September 2023, having been printed and circulated, be taken as read and confirmed by the Chairman as a correct record.

321 Declarations of Interest

There were no declarations of interest.

322 Public Participation

There was one public statement received relating to Agenda item 7 – Hackney Carriage Zones, and the Chair agreed to consider the submission as part of that agenda item.

323 Economic Growth Strategy 2024-2029

Considered – A report of the Corporate Director for Community Development presenting the Economic Growth Strategy 2024-2029 for the Executive's consideration and recommendation to Full Council.

Councillor Derek Bastiman introduced the report and draft Strategy recognising the hard work undertaken by officers to develop the Strategy in such a short time since the formation of the new Council. He drew specific attention to the three pillars on which the Strategy was built – Enterprise, Infrastructure & People and provided a brief overview of those pillars and their associated priorities.

Members notes the Strategy had evolved over a period of time and provided a clear pathway forward for the Council but recognised the Authority would need future financial support to enable the Strategy to be delivered in full.

Councillor Paul Haslam acknowledged the Strategy showed merit and ambition but suggested it would benefit from the inclusion of information on:

- retrospective growth to understand how the economy has grown in key areas in the last five years;
- what the 5-year expected growth figure was if a) the authority did nothing or b) it carried out the investments it wanted to do; and
- what the value added would mean for urban centres, market towns, rural areas and coastal communities in order to understand where investment would achieve the most

David Caulfield - AD Economic Development, Regeneration, Tourism & Skills, welcomed the feedback and in response confirmed the Strategy was underpinned by a substantial evidence base that would provide the facts and figures to demonstrate where the Authority had come from and where it wanted to go to.

Members thanked officers for their work on the Strategy and it was

Resolved – That:

- i) The Economic Growth Strategy 2024-2029 be approved
- ii) The Strategy and action plan that flowed from it be agreed and reviewed annually, to ensure it reflected the prevailing economic conditions and wider opportunities that may arise.

324 Double Devolution

Considered – A report of the Assistant Chief Executive Local Engagement advising on the outcome of the invitation that was sent to all town and parish councils seeking expressions of interest for double devolution pilots and seeking approval for those expressions of interest recommended to be jointly developed to full business case, and for other further work to be undertaken.

Councillor David Chance introduced the report and provided an overview of the expressions of interest received, as listed in paragraph 3.1 of the report, and the process undertaken to evaluate them. Finally he provided a breakdown on the outcome of Evaluation Board and the next steps.

It was noted that all full business cases would be evaluated by the Council using a similar process as that used for the evaluation of the expressions of interest, and that the decision on which would be implemented would be taken by the Executive following consultation with the relevant Area Committee.

Recognising that Ripon City Council and Selby Town Council might require more support, Members welcomed the proposal to create two project teams, to work with them to bring forward their double devolution proposals for the Executive's future consideration.

Specifically in regard to the Ripon City Council submission, Councillor Andrew Williams was pleased to note the proposal of that future support, given the previous fractured relationship with Harrogate Borough Council.

Overall, Members agreed that Double Devolution was the right thing to do, with the aim of having more decisions being taken locally, and it was

Resolved – That:

- i. The progress of the double devolution project and the outcome of the invitation to bid by town and parish councils be noted.
- ii. The recommendations set out in section 3 of the report as to the outcome of the double devolution evaluation panel be agreed as follows:
 - a. That Settle Town Council, Little Ouseburn Parish Council and Stokesley Town Council not be invited to full business case.
 - b. That Malton Town Council, Northallerton and Thirsk Town Councils, Richmond Town Council, Filey Town Council and Knaresborough Town Councils be invited to move forward to full business case.
 - c. That Skipton Town Council and Whitby Town Council be recommended to move forward to full business case but with amendments to their Expression of Interest proposals.
 - d. That separate project teams be established to work with Ripon Town Council and Selby Town Council to bring forward their double devolution proposals in acknowledgement of the ambition and complexity of their expressions of interest.
- iii. The next steps as set out in section 4 of the report be approved.
- iv. The proposed approach to further invitations to submit expressions of interest be agreed as part of a further report to the Executive in January 2024. as set out in section 5 of the report.

325 Hackney Carriage Zones

Considered – a report of the Corporate Director for Environment seeking confirmation of the Council’s position on abolishing the seven predecessor authority hackney carriage zones and operating a single hackney carriage zone for North Yorkshire.

Mr Richard Fieldman read out his public participation submission as follows:

“I speak on behalf of 70 members of the hackney carriage trade from across North Yorkshire. Although we are opposed to the Council abolishing the seven legacy hackney carriage zones, if that were the Council’s intention, there is a straightforward statutory process a council must follow.

North Yorkshire Council failed to follow that process. Astonishingly, it appears not a single licensing officer or lawyer from any of the eight former local authorities were aware of the statutory requirements.

The Council now dances on a pinhead in an attempt to avoid openly admitting its mistake. Rather than honestly and openly accept it did not abolish the hackney carriage zones, it attempts to rely on the legal maxim of ‘presumptive regularity’. That simply means that, if the Council passed a resolution to abolish hackney carriage zones, it is to be accepted it did so, unless overturned by the courts, even though it did not comply with the statutory requirements and admits it did not do so.

But no such resolution was ever passed. There is no resolution to rely on. There is no basis on which the Council can rely on presumptive regularity. As a result, despite officer assertions to the contrary, the seven legacy hackney carriage zones legally remain to this day.

Officers ask you to pass a resolution today to regularise the position, to correct their procedural mistakes, but can you do so? In a word, “no”, because passing a resolution to abolish hackney carriage zones is a function reserved to the Full Council or, more precisely, it is not a function that is a

the Executive.

In the circumstances, on behalf of myself and those on whose behalf I speak, I ask you not to compound an already bad position by passing an illegal resolution, but to instead refer this matter to the Full Council for a full and proper consideration of the proposal to abolish the hackney carriage zones.

If a council passes a resolution to abolish hackney carriage zones it cannot be reversed – this is a one-way street, down which you can only go once. If you refer this matter to Full Council, and the Council then follows the statutory process, and Full Council passes the appropriate resolution, we trust the Council will then recognise all hackney carriages as North Yorkshire hackney carriages by removing the zonal markings; and applying the same rules to all hackney carriages and their drivers, irrespective of which former district council by which they were previously licensed.

So, in all the circumstances, I ask you not to pass the resolution officers ask you to pass, and to instead refer this matter to Full Council. If you have any questions, I will be pleased to attempt to answer them, but like you, we rely upon legal advice, and our legal advisor is not here to help me to answer any such legal questions."

In response Councillor Greg White provided an overview of the report presented to the Executive on 21st February 2023 and suggested that it together with the consultation, the resulting resolutions and adopted policy clearly set out the Council's intention to operate a single zone. He also suggested it was apparent that the Executive subsequently agreed to abolish the seven predecessor authority hackney carriage zones and to operate a single zone.

He confirmed that whilst the decision of the Executive was clear, the Council was now seeking to address the technical requirement of passing an extension resolution to formally abolish the previous zones and apply provisions of the hackney carriage licensing regime across the whole of the administrative area of North Yorkshire. In order to achieve this intention, the Council had produced a new notice under the Local Government Act 1972 which had been published for two consecutive weeks in a local newspaper circulating in the area and served on all the parish and town councils across the Council's administrative area.

He went on confirm that as the Executive had made a formal decision in February, this decision would stand unless overturned by a Court of Law. He noted the decision had not been challenged by way of Judicial Review within the appropriate timescales and therefore the decision stood under the principle of presumptive regularity.

Finally, he noted that Section 9D of the Local Government Act 2000 provided that any function of a local authority which was not specified in the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 was to be the responsibility of an executive of the authority under executive arrangements. The 2000 regulations make no reference to the passing of a resolution under paragraph 25 of Schedule 14 to the Local Government Act 1972. The Council was therefore satisfied that the Executive was the appropriate body to take the decision.

In support of Mr Fieldman's comments, Councillor Barbara Brodigan confirmed her submission of a petition on 9 October 2023 supporting reverting back to the former district taxi zones and outlined a number of concerns as detailed in the petition.

Councillor Andrew Williams confirmed that he too still had concerns about the one zone approach and the potential implications arising from its implementation. He noted that in other areas where a one zone approach had been introduced, due to a number of issues, they had chosen to revert to their original multi-zone approach e.g. Northumberland.

In response Councillor Greg White suggested the petition had no bearing on the content of the report, as the report did not reopen the debate on whether the former taxi zones should be abolished, it merely sought to reconfirm what had previously been agreed. That said, he went on to clarify a number of points raised in the petition as follows:

- Congestion and over-supply in the bigger towns, (taxi drivers can now pick-up fares anywhere) but with limited parking on taxi stands. **Response** – No evidence had been presented to support this being the reality. Enforcement evenings and routine monitoring suggested there had been no significant impact. In fact, some companies had taken advantage of hiring vehicles and drivers that were licensed outside of the former district boundary due to lack of local availability.
- Difficulties in rural areas and villages, left with limited or no access to taxis. **Response** – This was a problem before the decision to create one North Yorkshire taxi zone. There was no evidence presented to suggest that the change to zones had any impact.
- Disabled people being further disadvantaged as drivers are selling wheelchair accessible vehicles, due to increased costs/reduced income. **Response** – There is no evidence presented that the change to zones had any impact. A separate study was ongoing looking at this specific issue and any recommendations would be fed into the planned taxi policy review early next year.
- More taxi drivers from outside districts not knowing the local area or the local people. **Response** – There is no evidence presented to support this. The Council had not received an increase in complaints from customers. If drivers were driving in unfamiliar areas of North Yorkshire they were most likely using technology to overcome this.
- Local taxi driver's businesses rendered worthless- some losing up to £30,000. **Response** –Again, this was considered by the Executive in February 2023. In two predecessor authority areas there had been a cap on the number of hackney carriage vehicles. Proprietors in these areas were afforded 'grandfather rights' on existing licences and were often able to charge a premium when selling their licensed vehicles to individuals seeking to enter the trade. Some of those proprietors had referred to trading plates as a financial investment and one which would be diminished by the proposed policy. There was no certainty for those proprietors that any financial outlay would be secured for a period of time and the risk was borne by those individuals. The licence plate itself remained the property of the relevant authority, not the proprietor, and the predecessor councils did not (and could not) guarantee that the previous grandfather rights would remain in place indefinitely.

Finally, Councillor Greg White confirmed the Council in reaching its decision in February had been mindful of the Department for Transport's advice that a limit on taxi numbers was unlikely to be in the best interest of consumers. He noted the Office of Fair Trading and Competition Commission (CMA) considered that quantity regulation limited the number of taxis, reduced availability and lowered the quality of service to the public. That competition could exert downward pressure on prices and upward pressure on quality because greater competition meant that firms must fight harder to attract and retain customers. It was the CMA's view that competition should only be restricted by regulatory rules to the extent that it was necessary to protect customers.

Councillor Greg White went on to formally introduce the report and having noted the contributions at the meeting and associated feedback, the Executive voted in favour of the recommendations, and it was

Resolved – That the seven predecessor district/borough hackney carriage zones for Craven, Hambleton, Harrogate, Richmondshire, Ryedale, Scarborough and Selby be abolished and that all provisions of the hackney carriage licensing regime be applied across the whole of the administrative area of North Yorkshire Council pursuant to

paragraph 25, Schedule 14 to the Local Government Act 1972, with effect from 30 November 2023.

326 Application for Homes England Investment Partner Status and Associated Affordable Housing Programme 2021-26 Bid

Considered – A report of the Corporate Director Community Development seeking the Executive’s permission to apply to Homes England for Investment Partner status, to submit an associated bid to Homes England for grant funding under the Affordable Housing Programme (AHP) 2021-26, to accept the transfer of Harrogate Borough Council’s Recycled Capital Grant Fund (RCGF) credits from 2022/23, and to use those credits towards HRA capital budget development costs.

In the absence of the Executive Member for Culture, Arts and Housing, Nic Harne – Corporate Director for Community Development introduced the report and provided an overview of the proposal detailed therein.

The Executive voted in favour of the recommendations within the report, and it was

Resolved – That:

- i) The Assistant Director for Housing be authorised to complete and submit the application and the associated capital bid on behalf of NYC for Homes England Investment Partner status.
- ii) Authority be delegated to the Assistant Director Resources (Community Development) to transfer Harrogate’s RCGF credits 2022/23 to North Yorkshire Council, to sign the registered transfer approval letter, and to accept the grant as set out in the report if successful.

327 Amendments to the Council’s Constitution

Considered – A report of the Assistant Chief Executive Legal and Democratic Services presenting proposed changes to the Constitution for the Executive’s consideration and recommendation to full Council for approval.

Councillor David Chance introduced the report and provided an overview of the proposed changes to the Constitution, as detailed in the report and its appendices.

Barry Khan Assistant Chief Executive Legal and Democratic Services drew specific attention to the proposed changes to the contract procedural rules as set out in Appendix 2 of the report. In particular he noted the proposal to add into Rule 8.5 that where three quotes are being obtained, at least one quote should be from a local supplier based within North Yorkshire and at least one SME. This would require reasonable endeavours to seek those specific quotes.

Councillor Paul Haslam welcomed the proposed changes to the procurement and contract procedure rules at section 6 of the report and suggested the opportunity should not be missed to include something around environmental impact and sustainability.

Having considered the proposals, the Executive voted in favour of the recommendations, and it was

Resolved – That the following be noted and recommended to full Council for approval:

- (a) The amendments to the Constitution as set out in Appendix 1 of the report, made by the Assistant Chief Executive Legal and Democratic Services under his delegated powers;

- (b) the proposed amendments to the Council Procedure Rules as set out in paragraphs 4.2, 4.5, 4.10, 4.11 and 4.15 of the report;
- (c) the proposed amendments to the Specific Delegations to the Assistant Chief Executive Legal and Democratic Services in the Officers' Delegation Scheme as set out in paragraph 5.4 of the report;
- (d) the proposed changes to the Procurement and Contract Procedure Rules as set out in Appendix 2 of the report;
- (e) the proposed changes to the Financial Procedure Rules as set out in Appendix 3 of the report;
- (f) the proposed changes to the Specific Delegations to the Corporate Director of Environment in the Officers' Delegation Scheme as set out by way of tracked changes on the extracts attached at Appendix 4;
- (g) the proposed changes to the Area Constituency Planning Committee Terms of Reference as set out in Appendix 4 of the report;
- (h) the proposed amendments to the Specific Delegations to the Corporate Director of Community Development and the Corporate Director of Resources in the Officers' Delegation Scheme as set out at Appendix 5 of the report;
- (i) the approach to Member engagement and decision-making throughout the preparation of Development Plan Documents and Neighbourhood Plans as set out in section 4 of the report, including the establishment of a Development Plan Committee, and the consequential amendments to the Constitution as set out in paragraph 10.3 of the report;
- (j) the approach to the review of Outside Bodies as set out in paragraph 11.4 of the report.

328 Area Constituency Committee Feedback Report

Considered – A report of the Assistant Chief Executive (Legal & Democratic Services) providing an overview of the key issues considered at recent meetings of the Area Constituency Committees.

Councillor David Chance introduced the report and drew attention to a number of specific recommendations made by the Harrogate and Knaresborough ACC at its meeting on 14 September 2023 in relation to the installation of EV charging points in Knaresborough, as listed in paragraphs 3.5 & 3.6 of the report.

Councillor George Jabbour raised the issue of the future changes to parliamentary boundaries and the alignment of ACC boundaries to them. The Chair confirmed the issue was to be considered by the Council in due course and therefore it was not appropriate to discuss that at this stage.

Recent examples of cross-over between the remit of the ACCs and Planning ACCs at recent meetings were also raised as a matter of concern, together with the time being allowed for public participation at ACC meetings

Having considered the report in full, the Executive

Resolved – That:

- i) The report be noted.
- ii) The specific recommendations made by the Harrogate and Knaresborough ACC at their meeting on 14 September 2023 as listed in paragraphs 3.5 & 3.6 of the report, be delegated to the Executive Members for Highways & Transportation for his consideration and approval.

329 Appointments Report

Considered – A report of the Assistant Chief Executive (Legal and Democratic Services) proposing the appointment of Councillor David Hugill to the North Yorkshire Moors National Park Authority.

Councillor Carl Les introduced the report. Noting that the NYMNPA had a number of forthcoming decisions that needed to be made, it was proposed that the Executive recommend to the Chief Executive that he make the appointment, using his emergency powers for the period through the next Full Council meeting on 15 November 2023, to enable Councillor David Hugill to participate in that decision making.

Resolved: That the Executive recommend to the Chief Executive that using his emergency powers, he appoint Councillor David Hugill to the North York Moors National Park Authority, to fill the existing Conservative vacancy, for the period through to the next meeting of Full Council on 15 November 2023.

330 Forward Plan

Considered – The Forward Plan for the period 9 October 2023 to 31 October 2024 was presented.

Resolved - That the Forward Plan be noted.

331 Date of Next Meeting - 7 November 2023

The meeting concluded at 11.58 am.

North Yorkshire Council

EXECUTIVE

7 NOVEMBER 2023

Council Tax Reduction

1.0 PURPOSE OF REPORT

- 1.1 The purpose of this report is to present the proposed North Yorkshire Council Tax Reduction Scheme (CTR) for 2024/25 and recommend that the Council Tax Reduction scheme for 2024/25 continues with the scheme unchanged from that operating in 2023/24.

2.0 SUMMARY

- 2.1 The Local Government Finance Act 2012 places a requirement that each year the billing authority must consider whether to revise its Council Tax Reduction Scheme. As billing authority, North Yorkshire Council must adopt a Council Tax Reduction Scheme for the financial year 2024/2025.
- 2.2 Subject to the Executive's approval the final scheme proposal will be presented to Full Council for consideration on 15 November 2023.

3.0 BACKGROUND

- 3.1 The Council currently has a Council Tax Reduction Scheme (CTR) for 2023/24 which was approved at full council on the 16th November 2022. The CTR is an Income Banded Scheme to help residents on low incomes and the most vulnerable residents to pay their Council Tax bill.
- 3.2 The current Council Tax Reduction Scheme (CTR) was introduced for all residents in North Yorkshire in 2023/24. This aligned the previous schemes delivered by the former district/borough councils. The current simplified scheme provides that all working age residents can receive a maximum award of either 100%, 75%, 50%, 25% or 0% towards their Council Tax bill.
- 3.3 The Exceptional Hardship Scheme was approved in 2023/24 to enable individual applicants to be dealt with in a fair and equitable manner and will continue to form part of the Council Tax Reduction scheme and be paid through the Collection Fund.

The Executive is recommended to approve that the authority to approve the Exceptional Hardship Scheme be delegated to the Section 151 Officer in consultation with the Portfolio Holder for Finance, and Resources, and that the authority to grant relief under the Exceptional Hardship Scheme be delegated to the S151 Officer and discharged by lead officers within the Revenues and Benefits service.

- 3.4 The introduction of the current CTR scheme for 2023/24 has been successful. The simplicity of the scheme makes it easy to understand for our residents and easier to administer for Council Officers.
- 3.5 The current scheme supports residents of North Yorkshire; it makes the application process simple for the increased number of residents who claim Universal Credit for the first time as it continues to increase its national roll out.
- 3.6 The current scheme has seen reductions in the number of Council Tax recovery notices issued, over a 10% decrease across the county, whilst Council Tax collection rates have remained stable, so the current scheme has produced the desired outcome but will continued to be monitored throughout the financial year.
- 3.7 The following table sets out the current claimant breakdown for 2023/2024:

Claimant Type	Number Of claimants	% of Caseload	% total spend
Pensionable	14,268	43.13	47.24
Passported	4,033	12.19	13.48
Single	6,797	20.55	16.87
Couple	890	2.69	2.86
Family + 1	3,339	10.09	9.07
Family + 2	3,754	11.35	10.47
	33,081	100	100

- 3.8 The Council, in deciding the CTR scheme for 2024/25, needs to consider both the affordability of the scheme for the Council given the financial challenge it currently faces and the impact of retaining the existing scheme. The cost of the current scheme is £38,734k but it should be noted that the council does not have discretion on the amount spent on the Pensionable Scheme, which totals £19,01k of the overall cost.
- 3.9 It is proposed that the current income bands will be increased in line with the rate of CPI (Consumer Price Index) which is currently 6.7%:

Council Tax Reduction Level	Passported	Single £	Couples £	Family with one Child £	Family with two or more Children £
Band A – 100%	Relevant Benefit	0.00 to 133.00	0.00 to 184.00	0.00 to 242.00	0.00 to 299.00
Band B – 75%	N/A	133.01 to 177.00	184.01 to 229.00	242.01 to 288.00	299.01 to 344.00
Band C – 50%	N/A	177.01 to 232.00	229.01 to 288.00	288.01 to 333.00	344.01 to 390.00
Band D – 25%	N/A	232.01 to 292.00	288.01 to 344.00	333.01 to 390.00	390.01 to 436.00

- 3.10 The 2024/2025 scheme would continue to deliver a number of benefits to the residents of North Yorkshire:
- (a) It will continue to provide a simpler scheme which can be easily understood by all applicants;
 - (b) It will continue to support the most vulnerable within the county
 - (c) It will continue to save significant increases in administration costs due the continued roll out and uptake of Universal Credit;
 - (d) It will continue to prevent applicants receiving multiple Council Tax demands during the year and prevents multiple changes to monthly instalments
 - (e) It will continue to deal with large volumes of claims received from Universal Credit in an effective and timely manner.
 - (f) It will reduce Council Tax arrears
 - (g) The most vulnerable aren't affected

3.11 The scheme for Pension Age Applicants is set by Central Government.

3.12 Proposals within this report set the scheme for 2024/2025 only. Authorities are permitted to revise their scheme no more frequently than annually. A scheme for 2025/2026 will be considered during next year.

4.0 CONCLUSIONS

- 4.1 Council Tax Reduction Schemes are the responsibility of the billing authority under the Council Tax legislation.
- 4.2 The scheme applies to the whole of the North Yorkshire Council area and continues to provide up to 100% support for the lowest income families, whilst reducing the

administrative burden placed on the Council by the continued roll out of Universal Credit.

5.0 RECOMMENDATION(S)

5.1 The Executive is recommended to:

- i) recommend the proposed Council Tax Reduction scheme for 2024/25 to full Council, retaining the scheme as that operating in 2023/24
- ii) delegate authority to the Section 151 officer to approve the accompanying Exceptional Hardship Scheme
- iii) authorise the Section 151 Officer, in consultation with the portfolio holder for Finance, to undertake the necessary consultation work to design a scheme for 2025/2026.

Gary Fielding
Corporate Director – Resources

Report Authors
Marcus Lee – Revenues & Benefits Manager/Margaret Wallace Assistant Director Customer Revenue and Benefits

North Yorkshire Council

Executive

7 November 2023

Clarification Pay Policy Senior Managers

Report of the Assistant Chief Executive (HR and Business Support)

1.0	PURPOSE OF REPORT
1.1	To provide Executive with clarification and amendments to the Pay Policy for Senior Managers.
1.2	If Executive are in agreement then Full Council are required to sign off any changes to the Pay Policy.

2.0 BACKGROUND

- 2.1 Annually full council are required to approve the pay policy for senior managers which is then required to be published. This was presented to full council in February 2023 with effect from 1 April 2023.
- 2.2 In May 2022 the Government introduced new statutory guidance around the making of and disclosure of Special Severance Payments (SSP) by Local Authorities. This guidance ensures that full council approve any special severance payment over £100k. An addition was made to the pay policy for February 2023.
- 2.3 We have in place, through the Scheme of delegation, approvals for amounts up to £100k as well as full council approval over £100k. Payments between £20k – £100k are approved by Chief Executive and Leader and payments under £20k are approved by Assistant Chief Executive (Legal) and Assistant Chief Executive (HR & Business Support).
- 2.4 Severance payments are made to staff whose employment is terminated through such reasons as the ending of fixed term contracts and redundancies.
- 2.5 To end employment a HR process is always followed and in most instances the member of staff only receives what they are contractually entitled to (statutory and contractual severance payment). Where they are to receive only what they are entitled to then the Head of Paid Service is able to approve these payments, confirming that the correct process has been followed with advice from HR and Legal Services.
- 2.6 Where the member of staff is to receive anything in addition to what they are contractually entitled to then the scheme of delegation is required for approval?.
- 2.7 Whilst the pay policy was amended to include reference to the new special severance payments (SSP) Regulations the amended policy did not remove the reference to the previous (revoked) government regulations which these new regulations replaced, and as such we felt it was prudent to update the relevant paragraphs for clarification.

3.0 Pay Policy Senior Managers

3.1 The updated paragraphs are shown below.

3.9 New government requirements have been introduced for Special Severance Payments. These are sums paid additional to any statutory or contractual entitlements and may be paid in situations where an employee resigns, is dismissed, or agrees a termination of employment. Additional checks and processes have been implemented in accordance with new government regulations for the rare circumstances where a special severance payment is agreed to be the most effective mechanism for ending employment. Any SSP over £100k must go to full council for approval, payments between £20k – £100k are approved by Chief Executive and Leader and payments under £20k are approved by Assistant Chief Executive (Legal) and Assistant Chief Executive (HR & Business Support) in line with the scheme of delegation.

5.0 Remuneration Committee - The Chief Officers Appointments and Disciplinary Committee is responsible for determining and amending as necessary the terms and conditions of Chief Officers. Remuneration, terms, and conditions will comply with the Pay Policy Statement and any proposed amendments will be submitted to Full Council for approval.

3.2 As described earlier there is no decision making for contractual and statutory payments being made following a HR process being followed. For example staff who are made redundant are entitled to a statutory redundancy payment and if they are a member of the LGPS and aged 55 or over they are entitled under LGPS regulations to access their pension. This early access comes at a cost to the council in the form of a pension strain.

4.0 FINANCIAL IMPLICATIONS

4.1 No direct financial implications because of the report.

5.0 LEGAL IMPLICATIONS

5.1 The Council has the following duties under the following sections of the Localism Act 2011:-

Section 38- The Council must prepare a Pay Policy Statement for each financial year which sets out its policies relating to the remuneration of its chief officers and its lowest paid employees and the relationship between the remuneration of its chief officers and its employees.

Section 39-The Council's Pay Policy Statement must be approved by resolution of the authority before it comes into force and prior to 31st March immediately preceding the financial year to which it relates.

Section 40- With regard to its functions under sections 38 and 39 [above] the Council must have regard to any guidance issued or approved by the Secretary of State.

Statutory guidance on the making and disclosure of Special Severance Payments by local authorities in England was published on 12 May 2022. The pay policy seeks to comply with this published guidance.

6.0 EQUALITIES IMPLICATIONS

6.1 No equality implications because of the report.

7.0 CLIMATE CHANGE IMPLICATIONS (MANDATORY)

7.1 No climate change implications because of the report.

8.0 REASONS FOR RECOMMENDATIONS

8.1 Updated pay policy due to clarification required around Special Severance Payments.

9.0 RECOMMENDATION(S)

- i) To approve the updated paragraphs provided at section 3.1, to progress to full council.

APPENDICES:

None

BACKGROUND DOCUMENTS:

[NYC Pay Policy Senior Managers 23-24 FINAL.pdf \(northyorks.gov.uk\)](#)

Trudy Forster
Assistant Chief Executive (HR & Business Support)
County Hall
Northallerton
17 October 2023

Report Author – *Trudy Forster*
Assistant Chief Executive (HR & Business Support)

Presenter of Report – *Trudy Forster*
Assistant Chief Executive (HR & Business Support)

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

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NORTH YORKSHIRE COUNCIL

EXECUTIVE

7 November 2023

Report and recommendations of the Independent Remuneration Panel for Member Allowances for 2024-25

Report of the Assistant Chief Executive Legal and Democratic Services

1.0 PURPOSE OF REPORT

- 1.1 To enable the Executive to consider the report of the Independent Remuneration Panel for Member Allowances and to make recommendations to the meeting of Council on 15 November 2023.

2.0 BACKGROUND

- 2.1 The report of the Independent Remuneration Panel (IRP) for Member Allowances is attached at Appendix 1 for consideration by the Executive.
- 2.2 The report makes recommendations for the Basic Allowance and the Special Responsibility Allowances for councillors in 2024-25, which is the second year of the new unitary North Yorkshire Council.

3.0 PANEL RECOMMENDATIONS

- 3.1 In formulating its proposal, the Panel considered the following factors:
- a) Councillors are not remunerated as employees; they are elected to fulfil important roles on behalf of the public. Nevertheless, the proposed Basic Allowance reflects the considerable time commitment required for the proper and conscientious fulfilment of duties.
 - b) The reconfiguration of local government in North Yorkshire and the effect that the overall reduction in Councillors, from 319 to 90, has had on the workload of those elected to the new North Yorkshire Council.
 - c) The need to attract and retain high-quality candidates from a variety of backgrounds; the Panel considered that the Basic Allowance should not be a financial disincentive to those who might otherwise wish to serve as an elected Member.
 - d) The general economic climate, including recent increases in the cost of living.
 - e) The level of the Basic Allowance paid by comparable local authorities.
 - f) Budgetary constraints on North Yorkshire Council.
- 3.2 The Panel reviewed comparator data from other, similar local authorities regarding the basic and special responsibility allowances. The Panel also prepared and circulated a detailed questionnaire to all 90 Councillors. One of the key questions in the questionnaire was to offer an invitation to Councillors to meet with the Panel and elaborate upon the comments that they had made in the questionnaire.

3.3 The Independent Remuneration Panel has proposed:

- An increase in annual the Basic Allowance of £1,500, from £15,500 to £17,000. This will result in an increase in the total annual amount paid of £135,000 (from £1,395,000 to £1,530,000).
- An increase of 2% in the Special Responsibility Allowances paid, with the exception of sessional payments to Chairs of the Licensing Sub-Committees. This will result in an increase in the total annual amount paid of £10,514 (from £450,686 to £461,200).

3.4 The current and proposed Special Responsibility Allowances are listed in detail in the appendices to the attached report at Appendix 1.

3.5 The Panel also recommended that, if there are any increases in the travel and subsistence rates payable to staff, a similar increase should be made to the rates in the Members' Allowances Scheme to come into effect at the same time.

4.0 CONSULTATION AND COMMUNICATION

4.1 In line with the Members' Allowances Regulations and previous practice, a notice publicising the report of the Panel was placed in the Yorkshire Post on 18 October 2023 and also on the County Council's website – [Councillor allowances | North Yorkshire Council](#)
A copy of the report has been made available for public inspection at County Hall.

5.0 FINANCIAL IMPLICATIONS

5.1 In total, the proposed increases to allowances for 2024-25 are £145,514 (from £1,845,686 to £1,991,200). This increase is in the context of savings of £714,621 made in 2023/24; and being 0.01% of the overall Council budget of £1.4 billion. The financial implications are detailed in the report of the Independent Remuneration Panel for Member Allowances, at Appendix 1.

6.0 LEGAL IMPLICATIONS

6.1 The legal implications are detailed in the report of the Independent Remuneration Panel for Member Allowances, at Appendix 1.

7.0 CLIMATE CHANGE IMPLICATIONS

7.1 There are no specific climate change implications arising out of the report of the Independent Remuneration Panel for Member Allowances, at Appendix 1.

8.0 EQUALITIES IMPLICATIONS

8.1 The equalities implications are detailed in the report of the Independent Remuneration Panel for Member Allowances, at Appendix 1. When setting the allowances, consideration is given as to how the allowances enable the Council to attract high quality candidates to stand as councillors, from a wide variety of backgrounds, whilst also ensuring that financial barriers to anyone who wishes to stand for election are minimised. A copy of the initial equality impact assessment screening form is attached at Appendix 2.

9.0 RECOMMENDATIONS

- 9.1 That the Executive consider the report of the Independent Remuneration Panel for Member Allowances and to make recommendations to the meeting of Council on 15 November 2023 regarding the recommended Basic Allowance and Special Responsibility Allowances for 2024-25.

Barry Khan
Assistant Chief Executive Legal & Democratic Services

Report prepared by:
Daniel Harry, Head of Democratic Services and Scrutiny
daniel.harry@northyorks.gov.uk

Background papers: North Yorkshire Council Constitution - [NYCConstitutionVersion3July2023.pdf](#)
(northyorks.gov.uk)

County Hall
Northallerton

27 October 2023

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REPORT OF THE INDEPENDENT REMUNERATION PANEL FOR NORTH YORKSHIRE COUNCIL – RECOMMENDATIONS FOR MEMBER ALLOWANCES 2024-25

1.0 INDEPENDENT REMUNERATION PANEL FOR NORTH YORKSHIRE COUNCIL

- 1.1 We are the Independent Remuneration Panel of four Members convened by legislation in 2003. It has been agreed and approved that, as from 1 April 2023, this Panel will continue in office and then report to North Yorkshire Council.
- 1.2 The Council seeks the advice of the Panel before it makes any changes or amendments to its Members' Allowance Scheme and should therefore consider its recommendations and its reasoning before setting a new or amended Members' Allowance Scheme.
- 1.3 The current membership of the Independent Remuneration Panel is at Appendix A.
- 1.4 The Terms of Reference of the Panel are currently as follows:
- a) To consider issues relating to Members' remuneration and expenses,
 - b) To consider representations,
 - c) To make recommendations and provide advice to the Council,
 - d) To carry out a full review of Special Responsibility Allowances for implementation every 4 years (the last being 2023/24),
 - e) To respond to requests to consider issues relating to the remuneration and expenses of independent and community members on relevant bodies. (Excluding this Independent Remuneration Panel),
 - f) To consider the remuneration of Councillors serving on other bodies / organisations when requested.
- 1.5 The Panel currently consists of four Members, recruited by open advert for a four-year term of office. It is open for any member of the public to apply. Members may be re-appointed for a further term of up to four years. Interviews for and appointments to the Panel are made by the Leaders of the Political Groups, the Chief Executive, the Monitoring Officer, and the Chair of the Panel, or another Member of the Panel.
- 1.6 The Panel chooses its own Chairman and duration.

- 1.7 The Panel continues to act and perform all duties and recommendations as in previous years.
- 1.8 Regarding independence, although HMRC treats any allowance as taxable employment income, Panel Members are not employees and are therefore independent of the Council. Panel Members do not have a line manager in the Council and therefore are under no direction or influence from the Council in any way. Ongoing administrative support for the IRP however is provided by the Council as and when required. Any Panel allowance is taxable through the North Yorkshire Council payroll, but the appointment is not pensionable. Panel Members can claim reimbursement for reasonable travel and subsistence costs necessarily incurred on IRP business at rates set by North Yorkshire Council.

2.0 CONTEXTUAL BACKGROUND

- 2.1 Although available throughout the year, the Panel assembled between July and September 2023 to consider the most recent information, as part of its review and to formulate its recommendations. The evidence considered included national and local contextual information on benchmarking data, attendance data, financial context and input from Group Leaders, Councillors and Senior Council Officers.
- 2.2 The most recent information on Councillor attendance at formal public committee meetings of the Council is for the period 1 April 2023 to 31 July 2023. The average attendance was 86%, compared to 87% for the same period in 2022. Since 1 April 2023, there have been 2 quarterly meetings of the Full Council, and the average attendance rate was 94%, compared to 91% in 2022. We consider these attendance levels to be satisfactory. If a Councillor's attendance falls below 66% over a 12-month period, they should be requested to repay an appropriate sum of the allowances received during that period, subject to mitigating circumstances such as illness or parental leave.
- 2.3 The majority of Committee meetings are held at County Hall, with the main exceptions being the Area Constituency Committees, Area Constituency Planning Committees, Licensing Committees and Licensing Sub-Committees which take place in the locality areas. There have been 111 meetings between 1 April – 31 July 2023, compared to 65 for the same period in 2022.
- 2.4 The Council is once again experiencing a number of financial and demand-led pressures. There continues to be a demand for adult social care services, particularly pressures on local care markets (occupancy in care homes working with the authority is over 95%). There are also increasing demands upon children's social care services and increasing costs across all other Council services and contracts as prices rise. Latest forecasts suggest that by 2024, living costs should be increasing by less than household incomes as inflation rates fall. However, prices will remain high. Inflation measures the change in prices over a 12-month period, and falling

inflation only means prices are rising less quickly, not that they are falling. Consequently, it may take some years for household incomes to recover to their previous level in real terms and this may continue to impact on demand across services.

- 2.5 There have been wage increases of 9.4% to North Yorkshire Council employees on pay points 2 to 43, and 3.88% on pay points 44 and above. There are also costs associated with the creation of a new Unitary Authority, albeit that these should be recouped as the new Council drives out significant savings and efficiencies once established.
- 2.6 The figures below show the latest position regarding lower inflation.

	Inflation Rates for the preceding 12 months up to:		
	June 2021	June 2022	June 2023
Retail Price Index	3.9%	11.8%	10.7%
Consumer Price Index	2.5%	9.4%	7.9%

Source: ONS website

- 2.7 The Panel has been advised that North Yorkshire Council operates within its budget.

3.0 NEW UNITARY AUTHORITY FOR NORTH YORKSHIRE

- 3.1 On 21 July 2021, the UK Government announced that the 8 local authorities in North Yorkshire would be replaced by a new, single Council. This Council has been in place since 1 April 2023.
- 3.2 As stated in last year's IRP Report, the new Council now has the responsibility to deliver all those services that were previously delivered by the district councils, borough councils and county council. Elections were held on 5 May 2022 for 90 County Councillors representing 89 Electoral Divisions, as opposed to the 72 Councillors representing 68 Electoral Divisions that were in place prior to the May 2022 elections. The 90 Councillors were elected to the County Council for 2022-23 and then to continue into the new Unitary Authority for the period 2023-2027. In total, for this initial period only, their term of office will be 5 years.
- 3.3 Also, as described in the Panel's Report for 2023-24, the role of Councillors in the new unitary council is different as it has taken on the responsibilities of all eight councils that previously provided services in the county. In particular, there is a strong emphasis upon locality working, community leadership and linking in with parish and town councils and other local representative bodies. The new unitary council also has more statutory and regulatory responsibilities than the previous county council, such as domestic and commercial planning, licensing, and environmental health as well as housing.

- 3.4 In this inaugural phase the Panel continues to refer to data from other unitary authorities. However, at the same time, it has endeavoured to collect evidence from the Councillors themselves regarding their new responsibilities and the impact that this might have had on their required workload.
- 3.5 To assist with the preparation of its Report for 2024-25, in July 2023 the Panel prepared and circulated a detailed questionnaire to all 90 Councillors, the results of which are summarised below in Section 5.
- 3.6 One of the key questions in the questionnaire was to offer an invitation to Councillors to attend a personal meeting and engage with Members of the Panel. This event took place in August 2023 and the discussions and significant points raised in those meetings are summarised below in Section 6.

4.0 COUNCIL MEETINGS

- 4.1 The Local Government Act 1972 requires that committee members be physically present at a committee meeting to be counted as part of the quorum and to be able to participate fully and vote. The legislation that was previously in place during the pandemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, expired on 6 May 2021. As such, all formal, public meetings of the committees must be held in person.
- 4.2 For North Yorkshire Councillors, the Panel recognises that this will mean a significant amount of 'lost' time spent travelling to and from meetings. The Panel would welcome Government intervention in allowing councils the ability to locally choose whether they have virtual or hybrid meetings. This would benefit the Council as being the largest rural county in England.

5.0 IRP QUESTIONNAIRE

- 5.1 The questionnaire was arranged in two parts, the first part to be answered by all Councillors while the second part was to be answered by only those Councillors holding an SRA post.
- 5.2 The Panel's summary of the responses received is as follows:
- a) The response level was 62% (55 responses out of 90 Councillors).
 - b) 64% (35 out of 55) of Councillors who responded believed that the current Basic Allowance of £15,500 was both too low for the new workload being undertaken and in particular to attract potential new members of the North Yorkshire public to serve their local community.
 - c) As to the current structure and value of the various SRA posts, 67% (22 out of 33) of Councillors who currently receive an SRA concurred that the Panel's recommendations made in its Report for 2023-24 still remained fair and valid and required no significant change in 2024-25.

- d) Question 13 offered an invitation to any Councillor who might wish to attend an interview in person with the Members of the Panel. Thirteen Councillors accepted this invitation, to which Section 6 below refers.
- e) A number of Councillors recommended returning to holding meetings online (see Section 4.2) to reduce travelling time in North Yorkshire and, whenever possible, also holding them in the evening.
- f) 69% (38 out of 55) Councillors responding said that their council workload requires approximately 20 hours each week or more.

5.3 The Members of the Panel wish to place on record their thanks to those Councillors who responded and supported this exercise with such helpful comments.

6.0 INTERVIEWS WITH COUNCILLORS

6.1 On 7 August 2023 the Panel convened and all thirteen Councillors who had requested to meet with the Panel to make representations regarding the Council's Members' Allowances Scheme were given the opportunity to do so. These Councillors represented a good cross-section of the political groups, positions, and electoral divisions (urban and rural). Some had served on the county council and/or district/borough councils for a number of years; others had been newly elected in 2022.

6.2 Some received only the Basic Allowance, the others held one or more roles attracting a SRA. Different political parties and types of electoral divisions were represented.

6.3 The overarching concerns expressed were in respect of increased workload and the perceived need for the Basic Allowance to be sufficient to attract younger people and those who do not have independent financial means. Most Councillors stated that the current Basic Allowance was too low to achieve this and/or did not fairly reflect the time commitment required to do the job properly. Conversely, there were no significant suggestions that SRAs were not sufficient and fair.

7.0 RECOMMENDATIONS FOR COUNCILLORS' BASIC ALLOWANCE

7.1 Each local authority must make provision in its scheme of allowances for an amount that is payable to all elected Members; this is known as the 'Basic Allowance' and is the same for every Councillor and is taxable. The proposed Basic Allowance for 2024/25 is £17,000. Comparator information with other unitary councils is shown in Appendix B.

7.2 In formulating its proposal, the Panel has considered the following factors:

- a) Councillors are not remunerated as employees; they are elected to fulfil important roles on behalf of the public. Nevertheless, the proposed Basic

Allowance reflects the considerable time commitment required for the proper and conscientious fulfilment of duties.

- b) The reconfiguration of local government in North Yorkshire and the effect that the overall reduction in Councillors, from 319 to 90, has had on the workload of those elected to the new North Yorkshire Council.
- c) The need to attract and retain high-quality candidates from a variety of backgrounds; the Panel considered that the Basic Allowance should not be a financial disincentive to those who might otherwise wish to serve as an elected Member.
- d) The general economic climate, including recent increases in the cost of living.
- e) The level of the Basic Allowance paid by comparable local authorities.
- f) Budgetary constraints on North Yorkshire Council.

7.3 It is important to note that the Panel views the Basic Allowance as some compensation for the time that elected Members commit to the fulfilment of their duties, rather than a commercial reward for duties performed. The Panel acknowledges that Councillors carry out their duties in different ways and use methods that might vary.

7.4 The proposed £1,500 increase in the annual Basic Allowance from £15,500 to £17,000 for 2024-25 will result in an increase in the total annual amount paid of £135,000 (from £1,395,000 to £1,530,000).

8.0 RECOMMENDATIONS ON SPECIAL RESPONSIBILITY ALLOWANCES (SRAs)

8.1 In addition to the Basic Allowance, each local authority may make provision for the payment of a Special Responsibility Allowance (SRA) also taxable for those Councillors who have significant responsibilities over and above the normal work of a Councillor. The inaugural allowances paid by North Yorkshire Council are shown in Appendix C. The Panel's role is to review the Special Responsibility Allowance that is associated with each specific role only. The Panel is not involved in the appointment of individual Councillors to these extended roles.

8.2 It is important to note that the Special Responsibility Allowance is for performance of the responsibility, not how it is delivered. This is because every Councillor will work in their own way.

8.3 In its Report for 2023-24 the Panel undertook to introduce the SRA structure which was required for the new unitary authority and in doing so conducted a complete review and made recommendations for all existing and new SRA roles which were subsequently approved by Council.

- 8.4 In carrying out its review for 2023-24, the Panel decided to detach all allowances from the unit methodology it had applied in previous years. For 2024-25, the Panel has adopted a new methodology. For illustrative purposes Appendix C includes a column showing each SRA relative to the Leader's SRA.
- 8.5 As set out in sections 5 and 6 of this report, the Panel has received considerable support for the current SRA structure and values in place. Also, as highlighted in both sections, the Panel received an overwhelming preference from Councillors for a substantial increase to the Basic Allowance and which, under existing financial constraints, has influenced the Panel's recommendation for this year's SRA allowance. For 2024-25 the Panel is recommending that all SRA allowances should be increased by 2%.
- 8.6 The Panel does accept that, as the transitional period continues to unfold, then in 2024 and onwards it will be justified in carrying out an ad hoc review of any SRA whenever requested and where the evidence suggests that this would be appropriate.
- 8.7 The Panel has undertaken an ad hoc review of the SRA for the Chair of the Statutory Licensing Sub-Committee and the Chair of the General Licensing and Registration Sub-Committee. The recommendation is that the current sessional SRA payment of £250 per meeting is payable to a maximum amount of £750 per annum. If a Statutory or General Licensing and Registration Sub-Committee is chaired by the Chair of the Statutory or General Licensing and Registration Committee, no sessional payment shall be made, on the grounds that they are already in receipt of an SRA as chairs of the full committees.

9.0 FINANCIAL IMPLICATIONS

- 9.1 In 2022/23, the total budget for Basic Allowances and Special Responsibility Allowances for the 319 Councillors that were in office across the county council and seven district and borough councils was £2,553,319.
- 9.2 In 2023/24 the total cost of the Basic Allowances and the Special Responsibility Allowances for the 90 Councillors in the new unitary North Yorkshire Council was £1,845,686 (£1,395,000 Basic Allowance and £450,686 Special Responsibility Allowance). This resulted in a net budget saving of £707,633.
- 9.3 The proposed £1,500 increase in the annual Basic Allowance from £15,500 to £17,000 will result in an increase in the total annual amount paid of £135,000 (from £1,395,000 to £1,530,000).
- 9.4 The proposed 2% increase in the Special Responsibility Allowances paid, with the exception of sessional payments to Chairs of the Licensing Sub-Committees, will result in an increase in the total annual amount paid of £10,514 (from £450,686 to £461,200).

9.5 In total, the proposed increases to allowances are £145,514 (from £1,845,686 to £1,991,200). This increase is in the context of savings of £714,621 made in 2023-24; and being 0.01% of the overall Council budget of £1.4 billion.

10.0 RECOMMENDATIONS ON OTHER ALLOWANCES

10.1 The Panel considered the current arrangements for travel and subsistence allowances. The arrangements are linked to rates for Council staff and will continue to be so. We note that in the NYC Members Allowance Scheme, mileage rates only recently changed to 45p a mile (from 42p a mile). However, to maintain this link fairly, the Panel takes the view, that North Yorkshire Council mileage rate should always be in line with the HMRC mileage rate.

11.0 FUTURE WORK PROGRAMME

11.1 During the transitional period from 2024-2027, the Panel will undertake to carry out ad hoc reviews of the SRAs as requested to do so.

11.2 The proposal for the Panel to review a broad package of entitlements for Councillors, including a possible Parental Leave Policy, has now, at the request of the Executive, been deferred until the new unitary authority of North Yorkshire has been completely installed and is fully active in all respects.

MEMBERSHIP OF THE INDEPENDENT REMUNERATION PANEL FOR NORTH YORKSHIRE COUNCIL

The current membership of the Independent Remuneration Panel is as follows:

Mr Keith Trotter – Panel Chair

Appointed in 2016 – Reappointed November 2020 - Retired Managing Director of a hardware company. A Fellow of the Institute of Chartered Accountants, Member of the Institute of Consultants, and a Certified Management Consultant. Member of the Volunteering Programme for Start Up Companies financed by the Business Enterprise Fund.

Dr Stuart Green – Panel Member

Appointed in 2019 – Reappointed July 2023 – Fellow of the Chartered Institute of Public Finance and Accountancy, and Association of Chartered Certified Accountants. Current employment as a lecturer at a leading UK university. Holds and has held a variety of non-executive and governance roles.

Ann Harding – Panel Member

Appointed in 2022 – currently Chief executive of the Settle Victoria Hall Ltd Charity, running all aspects of the 400-capacity music hall, 200-seater outdoor café and performance space, and shop. The founding director of Settle Hydro Ltd, the country's first community benefit hydro power station and a Trustee of The Principle Trust Children's Charity.

Elizabeth Morrison – Panel Member

Appointed in 2022 – retired judge, former solicitor. Appointed by the Ministry of Justice as a part-time judge of the county court (2005-2020) and of a property tribunal (2011-2022).

BASIC ALLOWANCES – COMPARATOR INFORMATION FOR 2023/24

Authority	Basic Allowance (£)	Ratio of SRAs to Cllrs	Number of Cllrs	Rural/ Urban	Population	Population per Cllr	Area (sq miles)	Average area covered by each Cllr
Birmingham	18,876.00	25%	101	U	1,144,900	11,336	103.40	1.0
Leeds	17,233.98	62%	99	U	811,953	8,202	213.01	2.2
Cornwall	16,377.99	54%	87	R	570,305	6,555	1369.12	15.7
North Yorkshire	15,500.00	74%	90	R	615,491	6,839	3103.49	34.5
Sheffield	15,318.24	73%	84	U	556,521	6,625	142.05	1.7
Wiltshire	15,004.00	64%	98	R	510,330	5,207	1256.76	12.8
Dorset	14,140.41	45%	82	R	379,579	4,629	961.78	11.7
North Northamptonshire	14,000.00	31%	78	R	359,522	4,609	531.66	6.8
East Riding	13,765.00	63%	67	R	342,215	5,108	1234.37	18.4
Buckinghamshire	13,525.00	37%	147	R	553,078	3,762	604.25	4.1
Bradford	13,463.00	68%	90	U	546,412	6,071	141.47	1.6
Northumberland	13,329.00	85%	67	R	320,567	4,785	1935.53	28.9
Durham	13,300.00	45%	126	R	522,068	4,143	859.46	6.8
Cheshire West & Chester	13,223.00	49%	70	R	357,150	5,102	353.94	5.1
Cheshire East	12,351.00	40%	82	R	398,772	4,863	450.20	5.5
Shropshire	12,000.00	38%	74	R	323,606	4,373	929.73	12.6
Central Bedfordshire	10,995.60	41%	63	R	294,252	4,671	276.33	4.4
Bedford	10,425.00	78%	40	U	185,225	4,631	183.94	4.6
Average	13,960.42	53%	86		480,967	5,568	679.24	8.46
NYC % of average	111%	140%	105%		128%	123%	457%	407%

SPECIAL RESPONSIBILITY ALLOWANCES

Role	Current NYC SRA (2023-24)				Recommended NYC SRA (2024-25)				Change between 2023-24 and 2024-25
	Current Allowance	Allowance Relative to Leader's SRA	Number of Allowances	Total Cost	Current Allowance	Allowance Relative to Leader's SRA	Number of Allowances	Total Cost	
	£	%		£	£	%		£	%
Chair of the Council	12,142	31%	1	12,142	12,385	31%	1	12,385	2%
Vice Chair of the Council	4,027	10%	1	4,027	4,108	10%	1	4,108	2%
Leader of the Council	39,654	100%	1	39,654	40,447	100%	1	40,447	2%
Deputy Leader	21,165	53%	1	21,165	21,588	53%	1	21,588	2%
Other Executive Members	19,554	49%	8	156,432	19,945	49%	8	159,561	2%
Chair of Health Overview and Scrutiny Committee	11,052	28%	1	11,052	11,273	28%	1	11,273	2%
Chair of Transition Overview & Scrutiny Committee	5,526	14%	1	5,526	5,637	14%	1	5,637	2%
Chair of Other Overview and Scrutiny Committees	5,526	14%	4	22,104	5,637	14%	4	22,546	2%
Vice-Chair of Overview and Scrutiny Committees	1,842	5%	6	11,052	1,879	5%	6	11,273	2%
Chair of Area Constituency Committee	5,526	14%	6	33,156	5,637	14%	6	33,819	2%
Chair of Strategic Planning Committee	6,971	18%	1	6,971	7,110	18%	1	7,110	2%
Vice-Chair of Strategic Planning Committee	2,141	5%	1	2,141	2,184	5%	1	2,184	2%
Chair of Appeals Committee	5,526	14%	1	5,526	5,637	14%	1	5,637	2%

Vice Chair of Appeals Committee	921	2%	1	921	939	2%	1	939	2%
Chair of Pension Fund Committee	5,526	14%	1	5,526	5,637	14%	1	5,637	2%
Chair of Audit Committee	4,769	12%	1	4,769	4,864	12%	1	4,864	2%
Chair of Standards and Governance Committee	4,421	11%	1	4,421	4,509	11%	1	4,509	2%
Chair of Area Constituency Planning Committee	3,815	10%	6	22,890	3,891	10%	6	23,348	2%
Vice-Chair of Area Constituency Planning Committee	1,456	4%	6	8,736	1,485	4%	6	8,911	2%
Chair of Statutory Licensing Committee	3,500	9%	1	3,500	3,570	9%	1	3,570	2%
Vice-Chair of Statutory Licensing Committee	1,842	5%	1	1,842	1,879	5%	1	1,879	2%
Chair of Statutory Licensing Sub-Committee	250 per meeting	1% per meeting	As required	As required	250 per meeting to a maximum of 750 pa	1% per meeting	3	750	0%
Chair of General Licensing & Registration Committee	3,931	10%	1	3,931	4010	10%	1	4,010	2%
Vice-Chair of General Licensing & Registration Committee	1,842	5%	1	1,842	1,879	5%	1	1,879	2%
Chair of General Licensing and Registration Sub-Committee	250 per meeting	1% per meeting	As required	As required	250 per meeting to a maximum of 750 pa	1% per meeting	3	750	0%
Champion for Young People	1,842	5%	1	1,842	1,879	5%	1	1,879	2%
Champion for Older People	1,842	5%	1	1,842	1,879	5%	1	1,879	2%
Champion for Climate Change	1,842	5%	1	1,842	1,879	5%	1	1,879	2%
Leaders of Political Groups (see note 1)									
Second largest group membership	6,821	17%	1	6,821	6,957	17%	1	6,957	2%
Third largest group membership	3,527	9%	1	3,527	3,598	9%	1	3,598	2%

Secretaries of Political Groups (see note 2)									
Largest Group Membership	2,763	7%	1	2,763	2,818	7%	1	2,818	2%
Second largest group membership	1,842	5%	1	1,842	1,879	5%	1	1,879	2%
Third largest group membership	921	2%	1	921	939	2%	1	939	2%
Chair of the Police, Fire and Crime Panel	9,210	23%	1	9,210	9,394	23%	1	9,394	2%
Vice Chair of the Police, Fire and Crime Panel	3,684	9%	2	7,368	3,758	9%	2	7,515	2%
Members of the Police, Fire and Crime Panel	1,842	5%	7	12,894	1,879	5%	7	13,152	2%
Community Members of the Police, Fire and Crime Panel	1,842	5%	3	5,526	1,879	5%	3	5,637	2%
Other Roles									
Independent Persons	921	2%	2	1,842	939	2%	2	1,879	2%
Chair of Pension Board	3,120	8%	1	3,120	3,182	8%	1	3,182	2%
Totals									
	Number of Allowances (2023-24)	Total Cost of allowance (2023-24)		Number of Allowances (2024-25)	Updated total cost if implemented (2024-25)	Change between 2023-24 and 2024-25			
		£			£	%			
Total SRAs	61	410,726		67	420,441	2%			
Independent Persons	2	1,842		2	1,879	2%			
Total NYCC/NYC funded	63	412,568		69	422,320	2%			
Police Fire and Crime Panel	13	34,998		13	35,698	2%			
Pension Board	1	3,120		1	3,182	2%			
Total	77	450,686		83	461,200	2%			

Note 1 - When there is only one second largest group, and no other eligible groups, the Leader of the second largest group receives an SRA of £6,821 (proposed new rate for 2024/25 £6,957). In all other cases the total SRA allocation is then shared between the eligible Group Leaders on the basis that the Leader/s of the second largest group(s) receive an SRA twice the amount as the Leader/s of the other eligible groups. The basis of the calculation is to ensure there is not an increase to the cost of the total SRA allocation.

Note 2 - When there is only one second largest group, and no other eligible groups, the Secretary of the second largest group receives an SRA of £1,842 (proposed new rate for 2024/25 £1,879). In all other cases the total SRA allocation is then shared between the eligible Group Secretaries on the basis that the Secretary/ies of the second largest group(s) receive an SRA twice the amount as the Secretary/ies of the other eligible groups. The basis of the calculation is to ensure there is not an increase to the cost of the total SRA allocation.

Note 3 – The SRA sessional payment to the Chair of the Statutory or General Licensing and Registration Sub-Committees is £250 per meeting to a maximum of £750 per annum.

Note 4 – If a Statutory or General Licensing and Registration Sub-Committee is chaired by the Chair of the Statutory or General Licensing and Registration Committee, no sessional payment shall be made, on the grounds that they are already in receipt of an SRA as chairs of the full committees.

Appendix 2 - Initial equality impact assessment screening form			
<p>This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.</p>			
Directorate	Central Services		
Service area	Legal and Democratic Services		
Proposal being screened	Report and recommendations of the Independent Remuneration Panel for Member Allowances regarding the recommendations for Basic Allowance and Special Responsibility Allowances for councillors in 2024-25.		
Officer(s) carrying out screening	Daniel Harry, Head of Democratic Services and Scrutiny.		
What are you proposing to do?	Recommendations for the Basic Allowance and the Special Responsibility Allowances for councillors in 2024-25.		
Why are you proposing this? What are the desired outcomes?	<p>Each year the Independent Remuneration Panel for Member Allowances reviews the roles and responsibilities of councillors, comparator data on allowances in similar local authorities and the economic climate and then makes recommendations to Council for the Basic Allowance and Special Responsibility Allowances for councillors.</p> <p>The desired outcome is that allowances are recommended that enable the Council to attract high quality candidates to stand as councillors, from a wide variety of backgrounds, whilst also ensuring that financial barriers to anyone who wishes to stand for election are minimised.</p>		
Does the proposal involve a significant commitment or removal of resources? Please give details.	<p>In total, the proposed increases to allowances for 20224-25 are £145,514 (from £1,845,686 to £1,991,200). This increase is in the context of savings of £714,621 made in 2023-24; and being 0.01% of the overall Council budget of £1.4 billion.</p>		
<p>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristics</p> <p>As part of this assessment, please consider the following questions:</p> <ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? <p>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your Equality rep for advice if you are in any doubt.</p>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		No	
Disability		No	

Sex		No	
Race		No	
Sexual orientation		No	
Gender reassignment		No	
Religion or belief		No	
Pregnancy or maternity		No	
Marriage or civil partnership		No	
NYCC additional characteristics			
People in rural areas		No	
People on a low income		No	
Carer (unpaid family or friend)		No	
Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.	No. The proposal relates to members across all 89 divisions of the county and applies to all 90 councillors equally.		
Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.	No.		
Decision (Please tick one option)	EIA not relevant or proportionate:	<input checked="" type="checkbox"/>	Continue to full EIA: No
Reason for decision	When setting the allowances, consideration is given as to how the allowances enable the Council to attract high quality candidates to stand as councillors, from a wide variety of backgrounds, whilst also ensuring that financial barriers to anyone who wishes to stand for election are minimised.		
Signed (Assistant Director or equivalent)	Barry Khan, Assistant Chief Executive Legal & Democratic Services		
Date	27 October 2023		

By virtue of paragraph(s) 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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FORWARD PLAN

The decisions likely to be taken by North Yorkshire Council in the following 12 months are set out below:

Publication Date: 30 October 2023

Last updated: 30 October 2023

Period covered by Plan: 31 October 2024

PLEASE NOTE:-

In accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to information)(England) Regulations 2012, at least **28 clear days' notice**, excluding the day of notification and the day of decision taking, must be published on the Forward Plan of any intended key decision. It is also a requirement that **28 clear days' notice** is published of the intention to hold an Executive meeting or any part of it in private for the consideration of confidential or exempt information. For further information and advice please contact the Democratic Services and Scrutiny Manager on 01609 533531.

FUTURE DECISIONS

Likely Date of Decision	**Decision Taker	In Consultation with (Executive Member or Corporate Director)	Description of Matter – including if the report contains any exempt information and the reasons why	Key Decision YES/NO	Decision Required	Consultees (i.e. the principal groups to be consulted)	Consultation Process (i.e. the means by which any such consultation is to be undertaken)	Contact details for making representations (Tel: 0300 131 2131) unless specified otherwise)	Relevant documents already submitted to Decision Taker
7 Nov 2023	Executive		Member Allowances 2024/25	Yes	To make a recommendation to Full Council based on Independent Remuneration Panel Recommendations	Independent Remuneration Panel and Members	IRP Meetings	Assistant Chief Executive (Legal & Democratic Services) barry.khan@northyorks.gov.uk	
7 Nov 2023	Executive		Council Tax Reduction Scheme (CTR) 2024/2025	No	To recommend the implementation of North Yorkshire Council's Council Tax Reduction Scheme (CTR) with effect from 1 April 2024		Representation to: Margaret Wallace Margaret.Wallace@northyorks.gov.uk	Assistant Director Customer, Revenue & Benefits margaret.wallace@northyorks.gov.uk	
7 Nov 2023	Executive		North Yorkshire Council Pay Policy	Yes	For recommendation to full Council on 15 November 2023 the proposed changes to North Yorkshire Council Pay Policy	Management Board	Meetings and emails	Assistant Chief Executive - HR & Business Support trudy.forster@northyorks.gov.uk	
7 Nov 2023	Executive		Department for Transport – Safer Roads Fund 3. Application and Acceptance of funding for Road Safety Improvements on A19, Selby	Yes	This is confidential decision as instructed by Department for Transport, pending government announcement		Any schemes developed and delivered through the funding allocation will be subject to local member, stakeholder and public consultation.	David Kirkpatrick david.kirkpatrick@northyorks.gov.uk	
7 Nov 2023	Executive		Sale of land at Gatherley Road, Brompton on Swale.	No	To seek approval to the sale of a 4.06 hectare site at Gatherley Road, Brompton On Swale.			Shaun Wilson, Property Transactions Manager	

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					To approve the proposed disposal, on terms to be agreed by the Corporate Director of Resources.			shaun.wilson@northyorks.gov.uk	
28 Nov 2023	Executive		Q2 Performance Monitoring and Budget Report	Yes	Q2 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators.	Management Board	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	
28 Nov 2023	Executive		Harrogate Transforming Cities Fund (TCF) Project Delivery Options	Yes	To present possible options for the Harrogate TCF as agreed by Executive on 19 September 2023.	Grant funding bodies WYCA/DfT, Harrogate & Knaresborough Area Constituency Committee	Meetings	Richard Binks, Head of Major Projects & Infrastructure richard.binks@northyorks.gov.uk	
28 Nov 2023	Executive		Managing Adult Social Care Pressures	Yes	To update Members on actions being taken to address adult social care waiting times and workforce pressures and to set out the evaluation of the Ethical Decision-Making Framework that was put in place in January 2022			Richard Webb, Corporate Director of Health and Adult Services richard.webb@northyorks.gov.uk	

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28 Nov 2023	Executive		Asset Disposal	No	Disposal of Assets			AD Property, Procurement & Commercial kerry.metcalfe@northyorks.gov.uk	
28 Nov 2023	Executive		Outdoor Learning Service	Yes	To consider the outcome of the strategic review and full business case for the Outdoor Learning Service. If the decision is made to proceed with the scheme, then undertake a procurement exercise for Phase 1 of the works.	Not applicable.	Not applicable.	Amanda Newbold, AD Education Services amanda.newbold@northyorks.gov.uk	
12 Dec 2023	Executive		Levelling Up Fund – Catterick Garrison Town Centre Regeneration Project – Completion of Heads of Terms	Yes	<ul style="list-style-type: none"> •To allow completion of Heads of terms between NYC, DIO and MOD •To finalise the governance around the collaborative working and Land Transfer of the LUF boundary to NYC control/ownership. •Sign off and agreement by Executive member required to facilitate the completion of these documents. 	NYC Legal, Finance, Climate and Equalities	Consultation will be via email	David Caulfield, AD Economic Development, Regeneration, Tourism & Skills david.caulfield@northyorks.gov.uk	

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12 Dec 2023	Executive		Asset Disposal	No	Disposal of Assets			AD Property, Procurement & Commercial kerry.metcalfe@northyorks.gov.uk	
12 Dec 2023	Executive		Library Management System procurement	Yes	To ask Executive to agree that we can move forward with the Outline Business Case and procurement of a new Library Management System.	staff, volunteers & customers.	Workshops/Direct conversation	Interim Head of Service for Libraries hazel.smith@northyorks.gov.uk	
9 Jan 2024	Executive		Future arrangements for the Harrogate and Rural Alliance	Yes	To seek approval for the continuation of the Harrogate and Rural Alliance. To approve the updated operating model. To agree the proposed legal agreement (S113) and the updated partnership agreement.	NHS Commissioners and Providers	Correspondence, meetings and Council website	Chris Watson chris.watson@northyorks.gov.uk	
9 Jan 2024	Executive		Review of Outside Bodies	Yes	Following the amalgamation of the District and Borough Councils all Outside Bodies now fall under the remit of North Yorkshire Council. It was agreed at Council AGM in May 2023 to complete a review of	N/A.		Christine Phillipson, Democratic Services & Scrutiny Officer christine.phillipson@northyorks.gov.uk	

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					Outside Bodies within 12 months in order to review and reduce the numbers to a more manageable amount. This will be completed against an agreed criteria and scored accordingly.				
Jan 2024	Executive		Shaping the future of Leisure Services in North Yorkshire: Outcomes of the Strategic Leisure Review	Yes	To consider and agree the outcomes and recommendations from the Strategic Leisure Review.	<p>There is a Members Working Group already established.</p> <p>LGR Transition O&S committee</p> <p>Internal engagement</p> <ul style="list-style-type: none"> • within the service • affected services e.g. public health, HAS, CYPS • Leisure operators <p>External</p> <ul style="list-style-type: none"> • Stakeholders and partners 	Engagement and consultation taking place with stakeholders to inform the findings and recommendations of the review. This includes individual discussions, focus groups, webinars, webpage, workshops and a survey	Jo Ireland, AD Culture, Arts & Leisure jo.ireland@north.yorks.gov.uk	

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FUTURE DECISIONS

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						<ul style="list-style-type: none"> Impacted community groups 			
9 Jan 2024	Executive		2024/25 Mainstream School and Special School Budgets	Yes	<p>To approve final details of the Schools Block/DSG budgets for 2024/25 for submission to the Department for Education including Minimum Funding Guarantee (MFG) and, if applicable, a 0.5% funding transfer from the 2024/25 Schools Block DSG to the 2024/25 High Needs budget</p> <p>To approve final details of the Special Schools Budgets 2024-25 including:</p> <ul style="list-style-type: none"> The level at which the minimum funding guarantee (MFG) protection is set for special schools. Banded values for Element 3 top up funding 	All mainstream school and academy leadership and Governing Bodies / Trust Boards All special school and academy leadership and Governing Bodies / Trust Boards North Yorkshire Schools Forum, North Yorkshire special schools	Consultation with all mainstream schools and mainstream academies, Consultation and discussion with special schools and special academies Discussion at North Yorkshire Schools Forum	Howard Emmett howard.emmett@northyorks.gov.uk	
23 Jan 2024	Executive		Revenue Budget 2024/25 and Medium Term Financial Strategy	Yes	To consider and recommend to Council the Revenue Budget for 2024/25 and the	Management Board	Budget consultation process	Gary Fielding, Corporate Director of Resources	

FUTURE DECISIONS

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			- To make recommendation to Full Council		Medium Term Financial Strategy (MTFS) including the: • Revenue Plan • Capital Plan • Treasury Management • Prudential Indicators			gary.fielding@northyorks.gov.uk	
23 Jan 2024	Executive		Council Plan 2024- 2028	Yes	To consider and recommend to council the Council Plan for 2024-2028	Corporate & Partnerships Overview and Scrutiny Committee Management Board	Meetings	Simon Moss, Strategy & Performance Team Leader simon.moss@northyorks.gov.uk	
23 Jan 2024	Executive		Proposed Selective Licensing scheme in Scarborough	Yes	To report on the findings of the consultation on the proposed Selective Licensing scheme for private rented properties in parts of Scarborough and subject to these findings, recommend the designation of a Selective Licensing scheme within parts of the Castle, Northstead and Falsgrave and Stepney divisions within Scarborough.	Residents within the proposed area, private landlords and agents with properties in the proposed area and all relevant stakeholders	By means of both a paper and on-line survey to residents and landlords. Community-in drop sessions for residents and landlords Stakeholder meeting and meetings with individual stakeholders	John Burroughs, Housing Strategy and Development Officer john.burroughs@northyorks.gov.uk	

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Likely Date of Decision	**Decision Taker	In Consultation with (Executive Member or Corporate Director)	Description of Matter – including if the report contains any exempt information and the reasons why	Key Decision YES/NO	Decision Required	Consultees (i.e. the principal groups to be consulted)	Consultation Process (i.e. the means by which any such consultation is to be undertaken)	Contact details for making representations (Tel: 0300 131 2131) unless specified otherwise)	Relevant documents already submitted to Decision Taker
23 Jan 2024	Executive		Allocations scheme for the provision of social housing – approval of the proposed North Yorkshire Council allocations policy for social housing following public consultation	Yes	To seek approval to adopt the revised Housing allocations policy for social housing.	<ul style="list-style-type: none"> •All tenants of North Yorkshire Council •All applicants of the Harrogate locality housing register and who are not already tenants of North Yorkshire Council •All applicants of the North Yorkshire Home Choice allocation scheme •Relevant Executive Member, officers and stakeholders 	<ul style="list-style-type: none"> •Primarily through an online survey with the option of a paper version for those who require this •A more detailed programme of events will be carried out in the Harrogate locality in recognition of the fact the new council proposes to adopt the system of choice-based lettings for the allocation of social housing •Meeting of the Executive 23 January 2024c 	Carl Doolan, Housing Services Manager carl.doolan@northyorks.gov.uk	
23 Jan 2024	Executive		Admission Arrangements 2025/2026	Yes	To report on the consultation response to the proposed admission arrangements for Community and Voluntary Controlled	Statutory consultation – public and schools 27th October 2023 to 15th	Posted on Council website and emailed to primary and secondary schools and other	Lisa Herdman, Lead for Admissions, Education and Skills	

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					schools for the school year 2025/2026, and to seek Executive approval to recommend the proposed arrangements to the Council for determination.	December 2023.	stakeholders including diocesan directors for education and neighbouring authorities.	lisa.herdman@northyorks.gov.uk	
Feb 2024	Executive		Proposed extra care housing scheme	Yes	To approve funding to support the development of an extra care housing scheme in Whitby. To review the proposed scheme and outcome of the procurement.			Head of Housing Marketing Development (Commissioning), Health and Adult Services michael.rudd@northyorks.gov.uk	
20 Feb 2024	Executive		Q3 Performance Monitoring and Budget Report	Yes	Q3 Performance Monitoring and Budget report including: Revenue Plan; Capital Plan; Treasury Management and Prudential Indicators	Management Board	Meetings	Gary Fielding, Corporate Director of Resources gary.fielding@northyorks.gov.uk	
19 Mar 2024	Executive		Redeployment of land to the north and south of Crosshills Lane, Selby	Yes	To approve the proposed redeployment of the property	Executive members & Management Board at the informal Executive meeting held on 08/06/21		Philip Cowan, Non-Operational Property Manager, NYCC Property Services Philip.Cowan@northyorks.gov.uk	
19 Mar 2024	Executive		Housing Strategy 2024 to 2029	Yes	To seek approval from the Executive to adopt	key partners & stakeholders, Registered	A broad consultation from 02/10 – 11/12/23	Hannah Heinemann, Commercial &	

FUTURE DECISIONS

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					the Housing Strategy 2024 to 2029.	Providers, Government agencies, the Council's tenants and residents, & other key Council services		Programme Manager hannah.heinemann@northyorks.gov.uk	
16 Apr 2024	Executive		Annual Review of Member Champions	No	Annual Review of Member Champions	Leader	Emails	Daniel Harry, Democratic Services and Scrutiny Manager daniel.harry@northyorks.gov.uk	
18 Jun 2024	Executive		North Yorkshire Joint Health and Wellbeing Strategy	Yes	To consider the proposed North Yorkshire Joint Health and Wellbeing Strategy and recommend it for adoption to the Council.	<ul style="list-style-type: none"> •The public and partners •North Yorkshire Health and Wellbeing Board •Executive •Council 	A period of public consultation is planned	Louise Wallace, AD Health and Integration louise.wallace@northyorks.gov.uk	

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